



**Greater Ravenswood-SSA #31  
Commissioner Meeting Minutes  
Thursday, November 19, 2017 at 2:00 p.m.  
1770 West Berteau Ave, Suite 207**

**Meeting called to order at 2:01 p.m.**

- 1) Welcome commissioners Barbara Bolsen and Nick Yassan; proposed commissioners Melaina Prest and Kathy Rojina; GRCC staff Megan Bunimovich and Michael Sewall; and guests Mark Henning, Mike Beltz, Rick Craig, Fred Schanmier, Matthias Scheidler, and Jesus Gonzalez.
- 2) Public comment: Matthias Scheidler said he wanted to note that his company submitted a lower bid to be considered.
- 3) Review meeting minutes and financials (motion). Commissioners reviewed the meeting minutes from the previous meeting. **Motion to approve minutes made by Barb, second by Nick. Motion carried.**
- 4) Old business
  - a. **Landscaping vendor selection (motion):** There were six bids for landscaping services being considered. Michael highlighted the range in prices for the bids and the 2018 landscaping budget. He noted that this included the annual maintenance contract as well as out-of-scope projects and said the commission voted to increase the budget in 2018 because of a growing desire for out-of-scope projects. Nick said the budget was increased because the commission wanted to take on additional landscaping projects that were out of scope and said it is difficult to consider the bids that are at or above the \$80,000 budget for landscaping. He said the SSA has taken on more landscaping responsibility. Nick said his opinion was to stick with the current vendor, BrightView. Kathy and Nick said they were also considering Schanmier because of his history in the area, but that it didn't leave much room for the SSA to do much out-of-scope. Kathy said the out-of-scope projects would differentiate them with the community. Nick asked BrightView if they have a tracking system similar to TSI. **Motion to select BrightView vote made by Nick, second by Barb. Motion carried.**
  - b. **Litter abatement service extension:** Michael said that the litter abatement contract ended November 16, but due to warmer winters and the city extending street sweeping, the SSA wanted to consider a five-week extension of litter

pickup service to maintain corridors through the holiday shopping season. The proposal was for litter pickup crews to come on Mondays and Fridays through December 22 for \$3,406.70. Michael said there was about \$7,000 left in the litter abatement budget. Megan said the trash cans often overflow when the SSA litter contract ends. **Motion to extend litter abatement service made by Nick, second by Barb. Motion carried.**

**Meeting adjourned at 2:29 p.m.**