



**Greater Ravenswood-SSA #31  
Commissioners Meeting  
Thursday, July 16, 2015 at 2:30 p.m.  
1802 West Berteau Ave, Suite 102**

**Minutes**

1) Welcome

Call to order: Diane Walch

Attendees: Commissioner Diane Walch, Commissioner Paul Kartcheske, Megan Bunimovich, Commissioner Barbara Bolsen

2) Old Business

a) 2016 updated budget review- real estate values are increasing; therefore SSA levy is increasing.

- Snow removal budget is increasing by 10K to 72K
- Increasing reconstitution to 47,650K after putting a little carry over into the line item.
- Per city request we are taking carry over out of personnel and add it to the loss collection.
- Despite these changes, the total percentage of the levy remains the same.

**Budget approval motioned by Barbara; seconded by Commissioner Kartcheske**

b) Sole Service Provider: The Chamber of Commerce should be the Sole Service Provider because normally chambers administer SSA's, but the RCC had been administering it because there wasn't a chamber in Ravenswood

**Motion to approve Chamber as Sole Service Provider for SSA #31 made by Paul Kartcheske; seconded by Barbara Bolson.**

**Motion to approve Work Plan by Paul Kartcheske; seconded by Barbara**

- c) 2015 SSA finance review- city issued finally issued 75K. RCC is going to move the account to American Eagle Bank. The bank is able to offer GRCC/RCC a line of credit. RCC will keep money market account at Wintrust and will remain at Wintrust for the time being. There is approximately 100K in the account. No services were interrupted while awaiting city funds.
- d) Clark Street Trees: RCC is identifying how many trees were removed and what addresses were affected along Clark Street; then we will report to Alderman and city about replacement. Megan is also asking for quotes to spray or lay mulch in tree pits along Montrose, as well as grates on top to avoid injury.
- e) Community Market on July 15<sup>th</sup> was well received over the past weekend. Next one is set for August 15<sup>th</sup>. Request for SSA sponsorship from the special events account for banners or visibility items like balloons. Diane asked for estimate of costs and that any collateral be generic for ongoing use.

**Motion for Community Market promotional materials totaling 2K by Diane; seconded by Paul Kartcheske.**

3) New business

- a) Holiday Décor Vendor Selection: Megan send RFP to four or five companies; two came back. Patch is doing fresh Frasier rope with felt ribbon to top with red bow; Brickman is fresh Frasier with velvet ribbon. Diane suggested we go with Patch considering they are local, the bid is lower and Brickman does our landscaping.

**Motion made by Paul to move forward with Patch Landscaping; seconded by Barbara.**

**Motion to adjourn made by Diane; Paul seconded.**

Next meeting in August: date TBD