

Ravenswood Community Council  
Greater Ravenswood Special Service Area 31 Commissioners Meeting  
Thursday, October 16, 2014, 2:30p.m.

Meeting was held at Ravenswood Community Council, 1802 W Berteau Ave. Suite 102, Chicago, IL 60613

Meeting was called to order at 2:35 p.m.

Attendance: Commissioner Chair-Diane Walch, Dr. Andrea Stein, and Vince Saverino

Absent: Paul Kartcheske, David Berger, and Stephanie Spiegel

Staff: Megan Bunimovich and Cecilia Diaz (Recorder)

Minutes were reviewed. Andrea made a **motion** to approve August 21 meeting minutes. Diane seconds the motion and all were in favor.

Megan presented the Balance Sheet and Budget vs Actuals as of September 30 for review. Keeping one penny in the money market account for now. The new format is more detailed because of the switched to Quickbooks.

Megan provided a copy of RCC/SSA#31 insurance coverage.

Cecilia presented a change payment for Cleanstreet Snow Removal Contract of \$24,650 by November 7, 2014 for operation planning. Commissioner discussed and Diane made a **motion** to pay Cleanstreet \$24,650 by 11/7. Vince seconds the motion and all were in favor.

Cecilia presented Holiday Decoration Bids from Christy Webber, Patch, Brickman and HC Lights for 2014 and Commissioners discussed. Diane made a **motion** to select Patch Landscaping for \$23,426. Andrea seconds the motion and all were in favor.

Cecilia presented three landmark mock-ups from Beyond Design. Commissioners discussed and liked in order of the most to least preferred: Degan, Gateway then Art Deco. Diane made a **motion** to approve the Degan design. Andrea seconds the motion and all were in favor. Diane will provide information to Joe Hayes for feedback.

Cecilia updated Commissioners on Bike Corral and Bike Rack (18) status. The Bike Corral is ready to be installed waiting on Turin. Submitted 18 bike rack application to the City.

Commissioners were informed that the 2014 Landscaping scope of work has changed significantly. This includes Lawrence Streetscape, Clark Streetscape and Metra Landscaping.

Cecilia presented Litter proposals from Cleanstreet, Cleanslate, Elgin Sweepers. Diane made a **motion** to accept Cleanstreet Litter proposal but wants to confirmation that Ravenswood Ave is included, Vince seconds and all were in favor.

The commissioners discussed continuing litter abatement after contract expires if weather permits. Diane made a **motion** to continue using Cleanstreet until weather doesn't permit, Vince seconds and all were in favor.

The mural located at River Valley Kitchen is at the final planning stage. To be completed by Nov 1. The temporary mural wall was installed during RAW. It was a great community outreach initiative illustrating art in the community.

Megan reported that RAW was a success despite the bad weather.

SSA#31 was audited by a third party for the City of Chicago. We are waiting for a report with the results from Chicago.

Cecilia presented the Holiday Promotion campaign with CTA. Commissioners reviewed and discussed the strategy and cost. Diane **motions** to get CTA ads on Bus tails and Brown line for \$10,499.18 and Vince seconds and all were in favor.

Holiday Walk will occur December 6 and will need support for expense, activities, and promotion. All agree to continue the Holiday Walk this year. Diane **motions** to approve \$5000 and Andrea seconds; all in favor.

Cecilia is working on a new project under 2014 Budget 1.0 Advertising and Promotion which could be an SSA Door Hanger. It will be a tool that will provide information about the SSA and service provided. Discussed the impact of this project and forecast cost about \$6,400.

The Holiday Party will not occur this year because of poor attendance last year.

Next meeting: Thursday, November 20, 2014 at 2:30p.m. RCC office.

Diane Walch adjourned the meeting at 3:35p.m.