

SSA 31

RAVENSWOOD

**Ravenswood Community Council
Greater Ravenswood Special Service Area Commissioners Meeting
Thursday, November 20, 2014, 2:30 pm**

Location

Ravenswood Community Council Office, 1802 W Berteau, Ste 102, Chicago, IL 60613

Commissioners

In attendance: Paul Kartcheske, Dr. Andrea Stein, Vince Saverino, David Berger, Diane Walch

Absent: Stephanie Spiegel

Other Attendees

Staff: Megan Bunimovich, Cecilia Diaz, Gene Wagendorf III

Others: Ernie Constantino (47th Ward Office), Karen Reyes (ArtReach)

Meeting was called to order at 2:35 pm

47th Ward Mural Project Update

- Megan updated the Commissioners on the status of the RVFT mural, introduced Ernie and Karen.
- Ernie and Karen discussed completion and public reception of inaugural mural. Mural cost was \$3,800.
- Ernie proposed use of alternative base for mural in order to allow for work to be done over the winter.
- Megan and Diane reported that there is \$7,000 set aside for murals in 2014 that would carry over for 2015 projects.

Search for New Commissioners

- Diane asked Ernie if the 47th Ward could offer suggestions for new commissioners
- Cecilia proposed that each commissioner try and talk to one business owner about joining the commission
- Suggestions included Night Ministry, Urban Pooch, Mariano's, Moss Design, Signal Ensemble Theater, Jab Realty and Band of Bohemia
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Old Business

- Vince moved to accept the previous meeting's minutes, seconded and approved
- Cecilia handed out October financials for Commission review

Archway Project

- Diane updated Commission on obstacles for Archway Project.

Bike Racks/Corral

- Cecilia updated Commission on bike racks/corral. Waiting on Turin Bicycle for their half of the investment for the corral. Cecilia offered to follow up with Charlie from Turin before year's end. As for bike racks, three required resubmissions. One site declined due to clearance restrictions, exploring other possible locations.

Landscaping

- Landscaping bids were reviewed by the Commission. Follow up with Safe Haven was requested to get details on their proposal. Commission agreed to make a decision next meeting, in order to review additional proposals and clarify details of the proposals discussed.

Holiday Promotions

- Megan updated the Commission on details on the Ravenswood Holiday Walk and the Shop Ravenswood promotion.

New Business

Meeting Times

- Commission discussed possible changes to meeting times for 2015. Discussion concluded with talk of meeting every other month, Megan agreed to draft a meeting calendar based on crucial dates for 2015.

2014 Report

- Cecilia updated the Commission on the 2014 report for the city.

Reconstitution

- Reconstitution dates, and the effect of reconstitution on the SSA budget was discussed. \$20,000 was allocated in the 2015 budget for reconstitution, and it was proposed an additional \$50,000 be allocated for 2016.

SSA Business Database

- Diane asked about the progress of an SSA Business Database, and asked about culling information from a recent survey. Cecilia informed the Commission on an SSA survey currently in the works. Megan proposed building an SSA Database/ mailing list for separate newsletters/eblast/updates.

Snow Plowing

- Diane mentioned raising awareness about SSA snow plowing at the end of the snow season, with the option to promote it mid January if the program is going well. No objections.

Door Hanger

- Staff proposed an SSA door hanger to help disseminate information about SSA services and raise awareness of SSA presence.

Banner Renewal Letters

- Cecilia informed Commission about plans to send banner renewal letters.

Auditing Procedure

- Cecilia updated Commission on changes to auditing procedure, and committed to having it ready for December to review and planned on having RFPs ready for January.

Meeting was adjourned at 3:45 pm

Next meeting scheduled for Thursday, December 18, 2014, 2:30 pm