

**Greater Ravenswood-SSA #31
Commissioners Meeting
Thursday, April 27, 2017 at 2:00 p.m.
1770 West Berteau Ave, Suite 207**

Call to Order:

1) Welcome David Berger, Barbara Bolsen, Paul Kartcheske, Nick Yassan, Megan Bunimovich, Michael Sewall, Joy Coombes

2) Review financials and meeting minutes (motion). **Motion to approve financials made by Barb, seconded by David. Motion carried. Motion to approve November 17, 2016 meeting minutes made by Paul, seconded by David. Motion carried.**

3) Old Business:

- a) **Event Sponsorship** (motion): The Commission typically approves \$30,000 annually for community events sponsorship, including the Ravenswood Art Walk, Ravenswood On Tap, and more. A motion was made to approve a \$30,000 event sponsorship line item, which the SSA would divide among the events. **Motion to approve community events sponsorship package made by Paul, seconded by David. Motion carried.**
- b) **2017 Meeting Schedule:** Megan presented the draft SSA meeting schedule for 2017, including two meetings in June to approve the draft and updated budgets.
- c) **SSA Reconstitution:** Megan updated commissioners regarding the SSA reconstitution. The next public hearing is scheduled for Tuesday, May 9. Megan asked commission members to attend, and asked them to reach out to property owners they know for signatures.
- d) **Snow Removal:** The commission discussed the snow removal results for the 2016-17 season and gave feedback about what they noticed near their property.
- e) **Façade Rebate Program** (motion): The commissioners discussed the goals of the façade rebate program and how to maximize the annual \$15,000 budget for façade improvements. Following the discussion, Megan and Michael presented guidelines and a sample application sent by the City of Chicago. The sample application highlighted text the city deemed mandatory that all SSAs must include in their façade program application, as well as areas where the verbiage could be specific to an SSA. **Motion to approve updated façade rebate program application made by Paul, seconded by Barb. Motion carried.**
- f) **Audit Review** (motion): Joy presented the annual audit to the commission for approval. **Motion to approve audit made by Barb, seconded by Nick.**
- g) **Ethics Statement:** Michael reminded commissioners that their annual ethics statements were due to Cook County by May 1 and to the City of Chicago by May 31.

Meeting adjourned.