

Greater Ravenswood SSA #31 Minutes of Commissioners Meeting  
Thursday, April 24, 2014, 1:30p.m.

Meeting was held at 1802 W. Berteau Avenue, Suite 102

Meeting was called to order at 1:30p.m.

Attendance: Chair-Diane Walch, Paul Kartcheske, Dr. Andrea Stein, Stephanie Spiegel (Phone)

Staff: Megan Bunimovich, Danielle Inendino, Cecilia Diaz (Recorder)

Guest: Joy Coombes, Eiltes CPA Tax Service

Minutes from March 20, 2014 Commissioners Meeting was accepted unanimously.

Financials- SSA# 31 2013 Audit Report; Actual Budget

Joy Coombes explained each line item and why there was \$203,421 in carry over. The 2014 levy went down from 2013. She encourages completing projects to keep carryover down. The report was complete and ready to submit to DHED. All reviewed actual budget.

**Diane motioned to accept the report and send to DHED; Paul second. Motion passed: 3-0.**

Old Business

-Pin letters for SSA#31 tax payers was sent out.

Banner Procedure:

**Item 1**-Replace tattered banners with the new branding (Eat, Dine, Enjoy, Create) Banners.

**Item 2**-An annual fee of \$50 for Banner sponsors to cover the cost of replace tattered Banners in the future.

**Item 3**-Businesses with 15 or more employees will not be eligible for the SSA subsidized program and must pay in full.

**Diane motioned to approve Items 1-3, Andrea second. Motion was passed: 3-0.**

New Business

-Brickman Landscaping contract final cost will be \$27,700.

-All Commissioners must complete Open Meeting Act training by May 15, 2014.

-All Commissioners have City form and County form deadline to complete as early as May 1, 2014. There will be a penalty fee issued by County if not completed.

- Archway project: Meeting to be scheduled with Michael Prince and SSA#31 Commissioners to discuss how to involve community and update Ernie from Ward 47 Office to move project forward.

-Contractor to conduct marketing analyses on RCC Website cost at \$45per hour.

-Façade program in development stage.

**Item #4-**To Power washing the main commercial corridors and move \$20,000 from Public Way Maintenance 2.05 (Equipment Purchase/Maintenance) to 2.03 (Sidewalk Power Washing).

**Paul motioned to approve Items #4; Andrea second. Motion was passed: 3-0.**

Event:

-Montrose Green Community Market will be held Mondays. SSA sponsored for \$5,000 the entire season.

-Business Network with First Chicago is being finalized with 3 S.C.O.R.E. sessions to occur in the Fall and Spring. SSA sponsored \$1,000 for the entire year.

-RAW planning is ramping up Dates are set for October 4, 5, and 6, 2014. SSA#31 offered sponsorship of \$10,000 for all events as a tent sponsor. Sponsorship details and benefits to follow.

-Mini-Artwalk throughout the Summer in partnership with Begyle Brewing and other Artist and Food trucks to promote the community. The cost of program will be provided at the next meeting.

Next meeting: Thursday, May 15, 2013 at 2:30p.m.

Meeting was adjourned by Diane at 3:20p.m.