

Meeting Minutes (draft)
Greater Ravenswood SSA #31 Commissioners' Meeting
March 8, 2012 3:00 p.m.
1756 W. Wilson Ave.

Attending

Jerry Cuzelis
Diane Walch
David Berger
Paul Puttrich

RCC staff

Ryan Lowry

Guests

Joe Karson (City of Chicago)
Clayton Jirak

Call to Order: The SSA #31 Commissioners' meeting is called to order at 3:10 p.m. by P. Puttrich.

Review of February 2012 meeting minutes

J. Cuzelis motions to approve the September meeting minutes. D. Walch seconds. **Motion Carried.**

Budget Variance and Cashflow

G. Cuzelis indicated that cash is very good with money in the bank and shows a \$40,000 surplus from 2011. Inflow of cash will be lower this year due to a lower assessment. J. Cuzelis presented a budget comparison for levys from 2010 and our current 2011. Most of the line-item budgets are down from last year and we anticipate spending more of our committed budget. The 2011 Levy is down almost \$10,000 from 2010. For the budget variance, the forecast shows 94-percent of the budget is anticipated to be spent.

2012 Sidewalk sweeping contract

R. Lowry presents the Commission four bids for the 2012 Sidewalk Sweeping contract. After reviewing the bids, D. Walch motions to approve Neumann Family Services. J. Cuzelis seconds. **Motion Carried.** R. Lowry will contact Neumann to get the contract set up to begin in April.

2012 Landscaping/Maintenance contract

R. Lowry presents the Commission two bids for the 2012 Landscape/Maintenance contract. After reviewing the bids, the Commission decides to table the vote until the April meeting to gather more information. A motion is made by J. Cuzelis to contact Schanmier to perform a spring cleanup of the corridor and Montrose planters, D. Berger seconds. **Motion carried.** Schanmier will perform spring cleanup and the 2012 contract for twice-a-month services will be voted on in April.

RCC Invoice #2

The RCC had presented Invoice No. 2 for March services to the SSA in the amount of \$3,734. J. Cuzelis motions to approve Invoice #2. D. Walch seconds. **Motion Carried.**

2011 Audit update

The Commission approved over electronic mail to use Eilts and Associates, Inc. to perform the 2011 Audit. R. Lowry met with Eilts on March 8 to get all the information to them and will meet again later in the month to have the Audit completed by April 12.

Motion to adjourn by P. Puttrich at 4:00 p.m. D. Walch seconds. **Motion carried.**

The next SSA #31 Commissioners meeting is scheduled for Thursday, April 12, 2012.

Recorder: RL