

Greater Ravenswood SSA #31
Minutes of Commissioners Meeting
Thursday, January 16, 2014
1802 W. Berteau Avenue, Suite 102

Attended:

Diane Walch

David Berger

Dr. Andrea Stein

Absent:

Vince Saverino

Paul Kartcheske

Stephanie Spiegel

Staff:

Danielle Inendino

Cecilia Diaz - Recorder

Guest:

Call to Order

Diane called the meeting to order at 2:30 p.m.

Minutes

December 19, 2013 minutes were only reviewed due to no quorum.

Budget Variance/Cash Flow Report

Copy provided.

Fiscal Year End

Diane would like the budget to reflect the actual carryover of 217,000 versus the anticipated \$289,000. Diane mentioned that the anticipated cash flow for tax appeared to be short but it was due to uncollected taxes (about 60K).

Diane asked Danielle if there were any unexpected expense at the end of the year. Danielle said there was a billing for snow removal. Danielle and Cecilia shared the few negative feedback received. The snow cleaning on Ravenswood Westside between Montrose and Berteau was not clean or path wide enough. There were several complaints about the sidewalks not being cleaned underneath the Pacific Rail bridges though out the Ravenswood Corridor. Danielle will talk with TJ from Clean Streets to address the issues.

RCC Executive Director Update

Danielle said that the RCC Board selected one candidate and was in the process of making an offer. The candidate has several years of experience with SSAs, event planning, and membership drives to list a few. She is energetic, detail-oriented and provided samples of her work. Danielle will keep the SSA#31 commissioners updated throughout the process.

SSA #31 -Letter to Taxpayers

Danielle has received guidance from an SSA consultant on how to proceed. She has a dedicated volunteer help complete this task as soon as possible to report back to DHED. Diane is pleased to communicate and inform taxpayers where their tax money is used and projects planned for this year.

Winter Party - January 30, 2014

Danielle reported that the food planned for the party is pricy but that there were some food donations. She is also seeking discounts to work within the \$2,500 budget for 75 people. Danielle will have a Jazz Band as well. Danielle is working on obtaining beer possibly with Begyle Brewery. David recommended reaching out to Julius Meini for additional items. Security and Bartender will be provided by the event center. Danielle will get plates and utensil to keep cost down. So far there have been 25 RSVP. The event will be placed on website and we will continue to promote.

Old Business

Bike racks installation is pending approval from City Council. They are fabricated and ready to be installed. Danielle reported that the paperwork was submitted.

Trash can order needs discussion with 47th Ward. SSA#31 commissioners would like to place them in areas that don't have a trash grid route because they are needed. Diane would like to suggest to 47th Ward that SSA#31 would be in charge of the trash pick-up exclusively if we get authorization to install outside the trash grid route. She would like to know if this is an option.

New Business

There were three proposals in response to RFP for 2013 fiscal audit. Eilts & Associates has been selected. Official motion is on hold until next meeting for quorum.

Next meeting: Thursday, February 20, 2013 at 2:30pm.

Meeting was adjourned by Diane at 3:20p.m.